



smartin[®]
B E N E F I T S
only pay for what you need

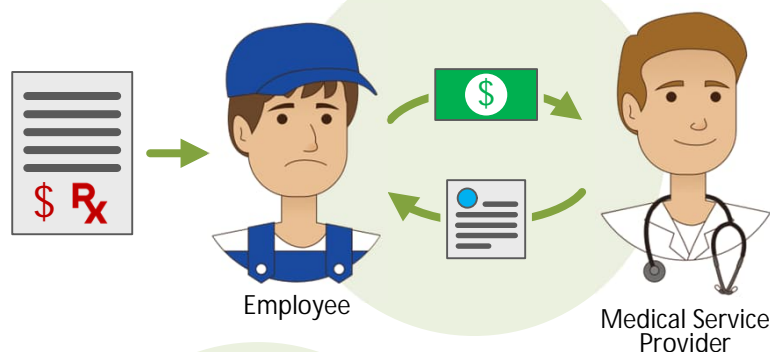
Claim Process



Step 1 - Pay

Employee (Plan Member) receives medical service and / or product:

- ✓ Pays for medical expenses out of pocket,
- ✓ Obtains original receipt(s) from medical service provider.



Step 2 - Claim & Submit

Employee (Plan Member) does the following:

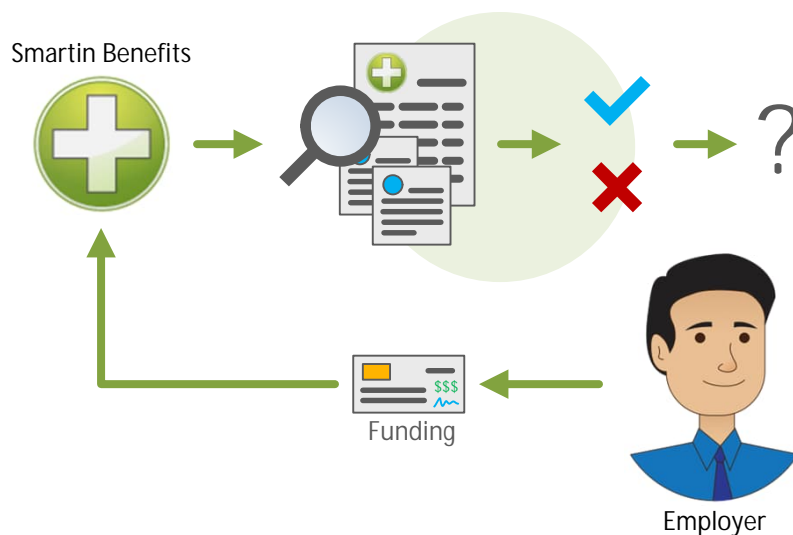
- ✓ Downloads and completes the Smartin Benefits Plan claim form:
<https://smartinbenefits.com/claim>
- ✓ Sends an email with the following attachments to Smartin Benefits:
 - Smartin Benefits Plan claim form,
 - Copies of medical expense receipts



Step 3 - Review & Request

Smartin Benefits does the following:

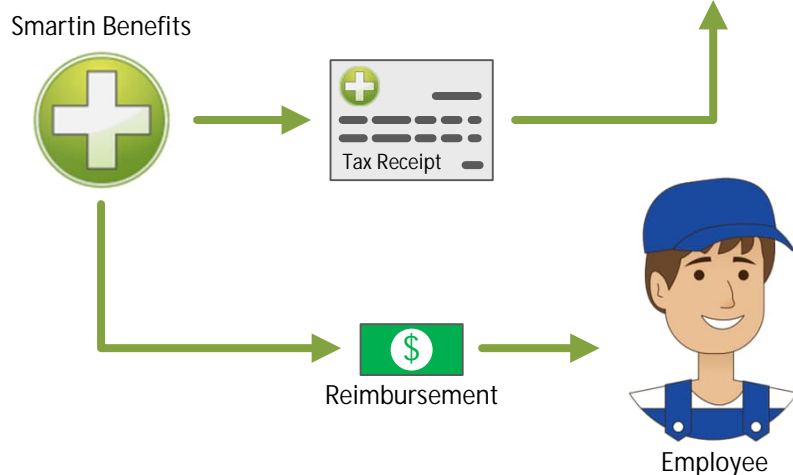
- ✓ Fully reviews each and every claim item for eligibility and compliance under CRA tax rules,
- ✓ Requests funds from Employer (Plan Owner) to cover the cost:
 - Medical expense,
 - Admin fee on medical expense,
 - GST/HST on Admin fee.



Step 4 - Reimburse

Smartin Benefits does the following:

- ✓ Sends the Employer a tax receipt for the full expense and the administration fee to claim as a business expense,
- ✓ Provides the employee with a tax-free reimbursement of the medical expense incurred.



Questions?

Telephone: (587) 352-9935 or (403) 252-7202 | Email: info@smartinbenefits.com | Website: <https://smartinbenefits.com/claim>

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